



# MEMBERSHIP APPLICATION FORM

## JOINT MEMBERSHIP – CUSTOMER DETAILS

### Applicant 1

Full Name: \_\_\_\_\_

ID / Passport No.: \_\_\_\_\_ KRA PIN: \_\_\_\_\_

Postal Address: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Email: \_\_\_\_\_ Mobile: \_\_\_\_\_

### Applicant 2

Full Name: \_\_\_\_\_

ID / Passport No.: \_\_\_\_\_ KRA PIN: \_\_\_\_\_

Postal Address: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Email: \_\_\_\_\_ Mobile: \_\_\_\_\_

## PROPERTY DETAILS

Location of Property: \_\_\_\_\_  
( County ) ( Town ) ( Landmark )

Title / LR Number: \_\_\_\_\_

Type of Property:  Residential  Commercial

### HEAD OFFICE

L: Pension Towers, Mezzanine 2,  
Loita Street, Nairobi.  
A: P.O Box 9388, 00100, Nairobi, Kenya  
T: (+254) 729 506 506

### CONTACTS

 info@promittoltd.com  
 www.promittoltd.com

### ZAMBIA OFFICE

L: Woodlands Shopping Mall 1st Floor  
A: P.O Box 10101, Lusaka, Zambia  
T: (+260) 775 604 455

## NEXT OF KIN

Full Name: \_\_\_\_\_

Relationship: \_\_\_\_\_

ID / Passport No.: \_\_\_\_\_

Mobile: \_\_\_\_\_

## DECLARATION

*I/We declare that the information given herein is accurate. I/We further authorize Promitto Limited to verify it with any person or institution named herein. I/We commit to abide by the applicable terms and conditions and consent to Promitto Limited processing and sharing my/our data with authorized third parties — including contractors, financiers, due-diligence partners, and credit reference bureaus — for verification, project development, credit assessment, and lawful business operations in line with its Data Protection Policy and the Data Protection Act, 2019.*

Applicant 1 Name:

\_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Applicant 2 Name:

\_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## Witnessed by (Promitto Officer)

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## A. CORPORATE MEMBERSHIP – CUSTOMER DETAILS

Name of Registered Entity: \_\_\_\_\_

Certificate of Incorporation No.: \_\_\_\_\_ Date of Incorporation: \_\_\_\_\_

Nature of Business: \_\_\_\_\_

KRA PIN: \_\_\_\_\_ VAT No. (if applicable): \_\_\_\_\_

Postal Address: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Town / City: \_\_\_\_\_ Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

## AUTHORIZED SIGNATORIES (Attach CR12)

### Director / Signatory 1

Full Name: \_\_\_\_\_

ID / Passport No.: \_\_\_\_\_ KRA PIN: \_\_\_\_\_

Designation: \_\_\_\_\_ Email: \_\_\_\_\_

Mobile: \_\_\_\_\_

### Director / Signatory 2

Full Name: \_\_\_\_\_

ID / Passport No.: \_\_\_\_\_ KRA PIN: \_\_\_\_\_

Designation: \_\_\_\_\_ Email: \_\_\_\_\_

Mobile: \_\_\_\_\_

## B. PROPERTY DETAILS

Location of Property: \_\_\_\_\_  
( County ) ( Town ) ( Landmark )

Title / LR Number: \_\_\_\_\_

Type of Property:  Residential  Commercial

### **C. DECLARATION**

*I/We declare that the information given herein is accurate. I/We further authorize Promitto Limited to verify it with any person or institution named herein. I/We commit to abide by the applicable terms and conditions and consent to Promitto Limited processing and sharing my/our data with authorized third parties — including contractors, financiers, due-diligence partners, and credit reference bureaus — for verification, project development, credit assessment, and lawful business operations in line with its Data Protection Policy and the Data Protection Act, 2019.*

Authorized Signatory Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

# **MEMBERSHIP APPLICATION TERMS & CONDITIONS**

## **1. Purpose of Membership**

Membership with Promitto Limited is intended solely to facilitate construction project preparation, including preliminary assessments, cost estimation, and readiness evaluation.

Membership does not constitute a construction contract, financing agreement, savings scheme, deposit-taking arrangement, or any obligation to commence construction.

## **2. Membership & Construction Account Opening Fee**

Upon submission of the Membership Application, the Applicant shall pay a non-refundable membership and construction account opening fee of Kenya Shillings Thirty Thousand (KES 30,000).

This fee is payable strictly for onboarding and administrative purposes and does not form part of construction costs.

## **3. Bill of Quantities and Professional Engagement**

Upon acceptance of membership, Promitto Limited shall coordinate the preparation of a preliminary Bill of Quantities (BQ).

The Applicant acknowledges that preparation of the BQ involves engagement of architects, engineers, quantity surveyors, and other technical consultants.

## **4. Validity and Revision of Costs**

Any Bill of Quantities issued shall be indicative and valid for sixty (60) to ninety (90) days.

Where the Applicant does not progress within this period, Promitto Limited may revise the BQ to reflect prevailing market conditions.

## **5. Progressive Contributions**

Upon acceptance of the Bill of Quantities, the Applicant may make progressive contributions towards attaining thirty percent (30%) of the estimated construction cost. Such contributions are not deposits, do not earn interest, and are made solely to demonstrate construction readiness.

## **6. Withdrawal and Refund**

Upon acceptance of membership, Promitto Limited immediately incurs professional, technical, and administrative costs in reliance on the Applicant's participation.

Where an Applicant withdraws after commencement of project preparation, and after substantial completion of design development or advanced cost planning, Promitto Limited shall retain 15% of amounts contributed as a reasonable pre-estimate costs incurred, and the balance shall be refunded within ninety (90) days, subject to reconciliation.

The Applicant acknowledges that this retention is not a penalty, is commercially reasonable, and reflects costs already incurred.

Withdrawal shall only take effect upon written notice received by Promitto Limited.

**7. Self-Financing and Facilitated Financing**

Applicants may opt to self-finance construction or request financing facilitation. Promitto Limited does not provide loans or credit facilities, and any financing is subject to third-party arrangements and internal assessment.

**8. No Guarantee**

Participation does not guarantee construction approval, commencement of works, or access to financing. All obligations arise only upon execution of formal agreements.

**9. Governing Law**

These Terms and Conditions shall be governed by the laws of Kenya.